



Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

CBS/AFF/3530235/EX-01364-1314/2013/594463

Date: 14.08.2013

THE MANAGER,
SHIVALIK PUBLIC SCHOOL,
LAKSHAR ROAD, DHANDHERA
ROORKEE, HARIDWAR- 247666,
UTTARANCHAL.

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2013.

Sir/Madam,

With reference to your online application dated 30/5/2012 on the subject cited above, I am directed to convey sanction of extension of provisional affiliation of the school with the Board for its **Secondary School Examination and Senior School Certificate Examination** for a further period of **Five years** w.e.f. 01.04.2013 to 31.03.2018 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes :-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. **Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month.(Amended Rule 15.11)**
4. **Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)**
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Category		Area of land	No. of students
(i)	Secondary School		2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams		3000 sq. mtrs	900 upto Class XII

7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per **Annexure 'A'**.
10. **Special conditions to be complied within three months:-**
 - a) The school is required to furnish a copy land certificate as mentioned in the letter for grant of Upgradation upto +2 level issued by the Board on 09.07.2010.
 - b) The school is also required to furnish valid Sanitary Conditions, Drinking Water and Fire Safety Certificates issued by the competent authorities.
 - c) The school is required to furnish a copy of EPF Challan of latest month.
 - d) The School Managing Committee has not been constituted as per Affiliation Bye-laws, therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is required to forward a panel of 5-6 names of persons (at least 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
 - e) The school is required to furnish a copy the reserve fund maintained in the joint names i.e. the Secretary, CBSE and the Manager of School as per the norms of the Board.
 - f) There are few untrained teachers in the school whereas the school is required to appoint only trained and qualified teachers. The school is required to appoint more trained and qualified teachers to maintain section-teacher ratio as per norms and furnish a fresh staff statement accordingly.

Yours faithfully,

ASSTT. SECRETARY (AFF)

Encl: As above

Copy to:-

1. THE PRINCIPAL, SHIVALIK PUBLIC SCHOOL, LAKSAR ROAD, DHANDHERA ROORKEE, HARIDWAR- 247666, UTTARANCHAL.
2. THE REGIONAL OFFICER, CBSE, 35 B, CIVIL STATION, M.G. MARG, CIVIL LINES, ALLAHABAD-211 015.
3. THE PROGRAMMER (AMC), CBSE FOR DIRECTORY UPDATION.


Principal
Shivalik Public School
Laksar Road, Dhandhera
Roorkee (Haridwar)
25/10/11


ASSTT. SECRETARY (AFF)